



DOWNTOWN REVITALIZATION (DTR) APPLICATION

PART I: APPLICANT INFORMATION

Applicant Name: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Email Address: _____ Phone: (_____) _____ - _____

Legal Name of Business or Entity*: _____

**Name used to register business with the State of Nebraska*

Business Address: _____ City: _____ State: _____ Zip: _____

PART II: PROJECT INFORMATION

Eligible Property Address: _____

Total Square Footage: _____ Commercial Square Footage: _____

Residential Square Footage: _____ Other: _____

PART III: OWNERSHIP INFORMATION

OWN LEASE

IF LEASE

Name of Property Owner: _____

Email Address: _____ Phone: (_____) _____ - _____

Beginning Date of Lease: _____ Termination Date of Lease: _____

Note: A copy of the applicant's current lease and a letter from the property owner authorizing the application and rehabilitation activities must be submitted with the Application Form.

PART IV: ELIGIBLE ACTIVITIES

Proposed project activities (please mark all that apply):

- | | |
|---|--|
| <input type="checkbox"/> Preparation of Structural Engineering | <input type="checkbox"/> Preparation of Architectural Plans |
| <input type="checkbox"/> Preparation of Engineering Specifications | <input type="checkbox"/> Building Code Compliance |
| <input type="checkbox"/> Removal of Nonconforming Items/Materials | <input type="checkbox"/> Sign/Awning Repair or Replacement |
| <input type="checkbox"/> Brick/Exterior Repair or Restoration | <input type="checkbox"/> Window/Door Repair or Replacement |
| <input type="checkbox"/> Other Facade Improvements (please explain) | <input type="checkbox"/> Other Improvements (please explain) |

Explanation:

PART V: FINANCIAL

Estimated total project cost: \$ _____

Revitalization Grant Funds* (up to 75% of Total Project Costs): _____

Matching Funds provided (at least 25 % of Total Project Costs): _____

*Revitalization funds provided by the Nebraska Department of Economic Development Community Development Block Grant (CDBG) Program.

Sources of Matching Funds (please mark all that apply):

- Cash on hand in checking, savings, or other
- Bank loan
- Private loan or gift
- Other (please explain) _____

PART VI: AGREEMENT & SIGNATURE

Certification of Assurances

To the best of my knowledge and belief, as a condition of obtaining assistance through the Falls City DTR Program, the applicant will, if assistance is approved, comply with all Federal and State requirements and code, including the following:

- A. The Civil Rights Act of 1964 (PL 88-352) and Title VII of the Civil Rights Act of 1968 (PO 90- 284);
- B. Housing and Community Development Act of 1974, as amended;
- C. Age Discrimination Act of 1975;
- D. Section 504 of the Rehabilitation Act of 1973;
- E. Davis Bacon Act, as amended (40 U.S.C 276a-276a-5), where applicable under Section 110 of the Housing and Community Development Act of 1974 as amended;
- F. Fair Labor Standards Act of 1938, as amended, (29 U.S.C., 102 et, seq);
- G. Preservation of Historical and Archaeological Data Act of 1974 (PL, 93-291);
- H. National Historic Preservation Act of 1966, Section 106 (PL 89-665);
- I. National Environmental Policy Act of 1969;
- J. Uniform Relocation Assistance and Real Property Acquisition Policy Act of 1979, Title II and Title III;
- K. Nebraska Community Development Law, Section 18-2101 to 18-2144, Revised Statutes of Nebraska, 1943.

THE UNDERSIGNED, in applying for financial assistance from the City of Falls City Downtown Revitalization Program:

- 1) Agrees that prior to receiving an award, he or she shall comply with all federal, state, and local laws to the extent that such are applicable;
- 2) Attests that he or she is currently in good standing with the City or will return to good standing before any release of funds; and,
- 3) Acknowledges and agrees to enter into or execute any additional documents required by the City, the Nebraska Department of Economic Development, or the United States Department of Housing and Urban Development.

Address: _____ City: _____ State: _____ Zip: _____

Signature: _____

Printed Name and Title: _____

Date: _____

Release and Hold Harmless Agreement

Release executed on this _____ day of _____, _____.

By (Property Owner) _____ and

(Business Owner if applicable) _____, of

(Street Address) _____, City of Falls City, State of Nebraska, referred to as Releaser(s).

- In consideration of being granted monies for restoration, modifications, or other physical changes to property located at the above address, the Releaser(s), understands that they are solely responsible for providing their own contractors, paying their contractors, to assure that those contractors are fully insured and (where required) licensed, and have obtained all necessary permits in accordance with all pertinent regulations.
- The Releaser(s) waives, releases, discharges, and agrees to indemnify the City of Falls City (or entities under the City’s umbrella) for loss or damage, and claims or damages therefore, on account of any work that has been performed in accordance with City or State guidelines.
- Releaser(s) agree that this release, waiver, and indemnity agreement is intended to be as broad and inclusive as permitted by the laws of the State of Nebraska and that if any portion of the agreement is held invalid, it is agreed that the balance, shall; notwithstanding, continue in full legal force and effect
- Releaser(s)’s obligation and duties hereunder shall in no manner be limited or restricted by maintaining any insurance coverage related to the above referenced event.
- This release contains the entire agreement between the parties to this agreement and the terms of this release are contractual and not a mere recital.

Signature of Property Owner: _____

Printed Name and Title: _____

Date: _____

If Applicable:

Signature of Business Owner: _____

Printed Name and Title: _____

Date: _____

Application Documentation Checklist

Applicants need to complete all of the items below in order for their application to be considered:

- Project contains activities from the list of eligible improvements (page 2)
- Have financing available to pay for 100% of the cost up front (i.e. traditional financing) and can commit to paying at least 25% in match
- Project is located in the designated area
- At least two (2) bids from contractors are included
- Contractors were made aware of Davis-Bacon wage requirements prior to completing the estimate
- Architectural or engineering costs are covered
- The State Historic Preservation Office (SHPO) has been consulted regarding project details prior to submission and historical requirements are understood
- Photos showing all relevant projects are included
- Preliminary design sketches and work descriptions are included
- If code is included, a building inspection report is signed off and included
- All sections of the application have been completed to the best of your knowledge

Applicants need to complete “All” and any relevant section(s) below in order for their application to be considered:

All:

- Signed Hold Harmless Agreement
- If applying as an individual or sole proprietor, signed Attestation of U.S. Citizenship
- If applying as a business owner or tenant, provide written authorization from the property owner for the improvements
- Copy of City building permit, if applicable
- Timeline for proposed improvements
- Description of proposed improvements
- Justification for improvements

Facade:

- Drawing of proposed changes
- Two (2) detailed written estimates from contractors of your choosing
- Color photos of existing facade on all exposed sides

Paint (not a stand alone eligible improvement):

- Samples of the colors chosen
- Indicate which color will be used as primary and which colors will be used for accents
- Indicate where each color will be used
- Two (2) detailed written estimates from contractors of your choosing
- Detailed color photos of area to be painted on all exposed sides

Windows:

- Details on windows to be replaced, including configurations, materials, and colors
- Provide details on replacement windows, including configurations, materials, and colors
- Two (2) detailed written estimates from contractors of your choice
- Color photos of existing facade on all exposed sides

Sidewalk:

- Details on the sidewalk to be replaced
- Details on if the existing sidewalk is hollow
- Two (2) detailed written estimates from contractors of your choice
- Submit color photo of the existing sidewalk

Roof:

- Details on the type of roof being replaced
- Details on the roofing materials that will be used
- Two (2) detailed written estimates from contractors of your choice
- Color photos of roof from street level (if visible) and damaged area requiring replacement

Structural/Exterior Building Repairs or Alterations:

- Details of the components to be repaired or replaced
- Note where these components are located
- Details on the condition of the existing components
- Two (2) detailed written estimates from contractors of your choice
- Color photos of the components being worked on all exposed sides